



GREAT LAKES
DESIGN AND
CONSTRUCTION
EXPO

**CONTRACT FOR
EXHIBIT SPACE
2021**

Company Name _____ Date _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Fax _____

Company Contact _____ Cellular _____

E-Mail Address _____

Products to be displayed _____

Note: All Exhibitor communications are delivered via email. Please be certain to list your email address above - and to notify Show Management of any change. The Exhibitor Kit will be at www.miconstructionexpo.com approximately 8 weeks prior to Show opening.

Booth space size _____

Booth cost \$ _____

Minimum 50% deposit required \$ _____

() Check enclosed () Use credit card info on reverse

3 choices of booth locations are: _____, _____, _____

Balance of payment is due May 9, 2021.

No refunds or transfers of deposits will be made after that date. Contracts negotiated after due date must be accompanied by payment in full.

I have read the Rules and Regulations on the second page and contract to exhibit in the show as noted above.

Signature of Authorized Exhibitor Representative

Name (printed)

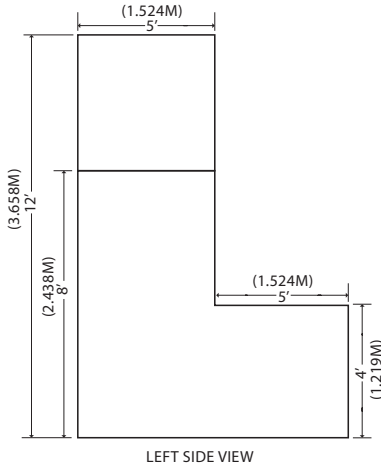
Booth Size	Member	Non-Member
10x10	\$750	\$1,150
20x10	\$1,500	\$1,900
30x10	\$2,050	\$2,450
40x10	\$2,650	\$3,050
50x10	\$2,950	\$3,350
Premiums: One corner, add \$50 Two corners, add \$100		
20x20 island	\$2,650	\$3,050
30x20 island	\$3,250	\$3,650
30x30 island	\$3,650	\$4,050
50x20 island	\$4,850	\$5,250

YOUR HBA SALES REPRESENTATIVE IS: BRIAN STARRS

HBA Trade Shows

Phone: (248) 202-7300 / Fax: (248) 419-0753 / BrianS@builders.org
30400 Telegraph Road, Suite 202, Bingham Farms, MI 48025

SHOW RULES & REGULATIONS - PARTIAL LISTING



Back walls of Exhibitor's display must be 8 feet tall - no more, no less - and extend the entire back length of the booth. Side walls, if any, must be finished on both sides.

Side walls which are 8 feet tall may extend no more than 5 feet from the back wall of the booth. Side walls no more than 4 feet tall may extend the entire width of the booth.

All displays shall be in compliance with Exhibit A, Fire Prevention Practices for Exposition Events

All booth materials must be fireproof and conform to the appropriate municipal Fire Department requirements. No fireworks, open flames, liquefied petroleum gas or flammable liquids are allowed.

Fuel tanks for equipment and vehicles shall be lock and sealed to prevent vapors. Fuel tanks shall not contain in excess of one-eighth their capacity or 5 gallons of fuel, whichever is less. At least one battery cable shall be removed from battery.

Vehicle move-in/out will need to be coordinated/approved by Show Management, venue security, etc.

No dismantling or removal of booths is permitted prior to the official announced closing time on the final day of the Show. There are no exceptions to this rule.

Show Management reserves the right at any time to prohibit exhibitor conduct, product, or material which it considers contrary to the best interest of the show as a whole.

If the Exhibitor or its agents or employees cause any damage to any portion of the Facility, Exhibitor will pay to Show Management such sum as shall be necessary to restore the damaged area.

Exhibitor assumes all risks and responsibilities for accidents, loss, injury, or damages to person or property and agrees to indemnify and hold harmless Show Management and the Facility and their representatives from any and all claims or losses including attorney fees arising from Exhibitor's participation. Exhibitor will furnish a Certificate of comprehensive general liability insurance coverage which will assist in protecting it against all risks assumed or incurred in connection with its exhibit.

In case the Show is cancelled, does not open in a timely manner, or must prematurely close due to fire, weather, or any other cause, the Exhibitor waives any claim for damages or compensation except for the pro-rated return of the amount of the booth rental fee.

During the days the show is open, facility concessions are in operation. The exhibit facility will allow exhibitors to bring in a bottle of water or single non-alcoholic beverage for their own use only. Also permitted are a sandwich in paper bag or lunch box sized cooler. Exhibitors may bring in fast food for one person only. All coolers will be examined at the door. Cases of bottled water are NOT permitted for consumption or display.

Advertised closing time for the Expo is 3 pm on Thursday, February 13th. Do not break down your booth - or try to remove booth materials prior to all consumers leaving the aisles. Hand trucks or carts may not be on the show floor while consumers are still in aisles. Guards at the doors will not permit booth material to exit prior to closing time.

Assignment of exhibitor space is within the sole discretion of Show Management, which reserves the right to alter the location of booths if deemed in the best interests of the overall exposition.

Subletting of contracted exhibit space is NOT permitted. Special arrangements must be made in advance for two or more firms sharing the same exhibit space.

Loudspeakers, radios, television sets, or the operation of any equipment which is of sufficient volume to be annoying to neighboring exhibitors will not be permitted.

Dispensing of refreshments of any kind is subject to prior written consent of Show Management. Exhibit facilities have dedicated caterers who have the exclusive right to dispense food and beverages.

Exhibitor is required to have the exhibit space staffed during all Show hours. Exhibitor personnel may not sell or distribute literature or operate in any space except within the confines of Exhibitor's booth.

Helium filled balloons are not permitted.

Live animals of any type are not permitted within the Show without prior approval of Show management.

Exhibitor and/or his display may be photographed by Show Management representatives. Exhibitor agrees such photos are the property of Show Management and may be used for show-related purposes without reimbursement to Exhibitor.

PLEASE COMPLETE THE FOLLOWING SECTION

Make all checks payable in U.S. currency. Charges: Visa, Mastercard & American Express only. A 50% deposit per exhibit space must be enclosed to obtain a confirmed booth assignment. 25% of space rental is not refundable 180 days prior to the show. Final payment is due 60 days prior to the show. No refunds after that time. Exhibit booths not fully paid for will then be opened for reassignment.

() VISA () MASTERCARD () AMERICAN EXPRESS Account # _____

Amount to charge \$ _____ Expiration _____ CVV Code _____ Billing Zip Code _____

Company Name _____

Signature _____